

## Rules and Regulations Southampton Concert Wind Band

1. The Membership Secretary is in charge of membership administration
2. The cost of subscription fees are recommended yearly at the society's AGM for approval by the members by ballot
3. Subscription payments can be made monthly, quarterly or yearly or in groups of months by agreement with the Treasurer.
4. Members are expected to pay promptly
5. Subscriptions are charged at two levels, regular or concessionary. Eligibility for concessionary subscriptions include those: in tertiary education; having reached national retirement age; by singular agreement with the committee.
6. Subscriptions may be temporarily suspended in special circumstances in agreement with, and at the discretion of the treasurer
7. Members are expected to regularly attend rehearsals and concerts, and to inform section leaders of their expected absence.
8. Members are expected to behave in a respectful manner to other members, and be aware that they are seen as representing the image of the society when working on behalf of the society in public.
9. Members can be expected to be contacted by the committee by any contact means given to and held by the committee, such as telephone, electronic or postal communication in accordance with data protection regulations in force at the time.
10. Circumstances which may cause a member to have their membership terminated in the best interests of the society include a serious breach of the constitution or associated rules and regulations, persistent poor attendance at rehearsals or engagements, non-payment of subscriptions as defined in the constitution of the society clause 4.3 or for unacceptable conduct.
11. The Musical Director is engaged by the society and is not a member of the committee. They may be invited to sit on the committee in an advisory capacity but has no vote. They will not be present when their role or contract is being discussed, or at any other meeting or for agenda items the committee sees fit.
12. The conductor shall be appointed by the committee following consultation with the full band.
13. At an AGM, nominees that are seconded are received by the members for election to be trustees as committee members. They may be voted into identified officer roles.
14. Trustees are retired for re-election every 3 years and are eligible for re-election up to a maximum of six times.
15. A majority vote, in relation to general and committee meetings, is greater than 50% of votes cast. If a ballot is to decide between more than two options, voters must rank their preference. Votes are counted, eliminating the least voted for option and reallocating their second choice to remaining options. This process is repeated until one option has greater than 50% of the cast votes. A two-thirds majority is required to change the constitution.
16. Band rehearsal shall normally be held every Thursday evening from 19:30 until 21:30